班利仕會計師事務所有限公司 Bentleys C.P.A. Company Limited

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### FAIR TRADE HONG KONG FOUNDATION LIMITED REPORT OF THE DIRECTORS

The directors have pleasure to present their report and the audited financial statements for the year ended 31st March, 2019.

#### PRINCIPAL ACTIVITIES

The principal activities of the Foundation during the year were organized a number of activities to raise awareness of Fair Trade and enhance the demand for Fair Trade products in the community. The following are the activities held:

#### i Consumer Promotions

The main drive of the movement is to raise consumer awareness of Fair Trade and Fair Trade products. In order to maximize the synergy with various organizations, moreover we have collaborated with different organizations in spreading the message.

- (a) Biofach at Shanghai Introduced Fairtrade System to traders on 23rd May, 2018.
- (b) Fair Quinoa for Children Press Conference and Off Ceremony on 8th September, 2018.
- (c) Fair Trade charity football match on 17th October, 2018.
- (d) Business for Good CSR Seminar cum Fair Trade Corporate Label 2018 Award Ceremony on 10th December, 2018.

### ii. Bring Fair Trade to Your School ("BFTYS") Programme

Our Fair Trade Education Committee carried out a successful BFTYS Programme during the school year 2018-19, reaching out to 10,036 students, total 66 activities is organized.

### iii Fairtrade Marketing Organization of Fairtrade International

In July 2012, the Foundation was authorized by Fairtrade International to become a Fairtrade Marketing Organization ("FMO") which has the official status to promote and monitor the FAIRTRADE Mark in Hong Kong, Macau and Mainland China.

#### Roles of a FMO are:

- (a) Promoting awareness of Fairtrade products in its country or region;
- (b) Monitoring and granting the use of the FAIRTRADE mark;
- (c) Providing potential licensees with information on the Fairtrade system, licensing and artwork approval support;
- (d) Reporting (Business Plan, work plan, update for GA, audited annual accounts) to Fairtrade International

### FAIR TRADE HONG KONG FOUNDATION LIMITED REPORT OF THE DIRECTORS

### PRINCIPAL ACTIVITIES (CONT'D)

iv Organization Structure and Institutional Development

A 1-year strategic plan was developed from January 2019 to December 2020.

FTHK recognizes the importance and the competitiveness of the fundraising environment in Hong Kong's non-profit making industry sector. Therefore, FTHK organized 4th Fair Trade Charity Football Match on 17th October, 2018.

#### RESULTS

The results and cash flows of the Foundation for the year ended 31st March, 2019 and the state of affairs of the Foundation at that date are set out in the financial statements on pages 7 to 16.

#### DIRECTORS

The directors who held office during the year and up to the date of this report were:

Ambrose Ho
Cheung Yat Sum, Maria
Lau Mei-yin
Leung Pui Fung
Yip Pui Wah, Miranda
Lloyd Alison Elizabeth
Li Yiu Shing, Delton
Chan Pui Chu, Daisy

(Resigned on 4th August, 2018)

In accordance with the Foundation's Articles of Association, the number nearest to one-half of the directors shall retire and, being eligible, offer themselves for re-election.

#### PERMITTED INDEMNITY PROVISION

At the time of approval of this report, there are no permitted indemnity provisions in force for the benefit of one or more directors of the Foundation.

#### DIRECTORS' INTERESTS

There were no contracts of significance to which the Foundation was a party and in which a director had a material interest, whether directly or indirectly, subsisted at the end of the year or at any time during the year.

### FAIR TRADE HONG KONG FOUNDATION LIMITED REPORT OF THE DIRECTORS

### **MANAGEMENT CONTRACTS**

No contracts of significance concerning the management and administration of the whole or any substantial part of the activities of the Foundation were entered into or subsisted during the year.

### **AUDITORS**

The financial statements have been audited by Messrs. Bentleys C.P.A. Company Limited who retires, and being eligible, offers itself for re-appointment.

On behalf of the Board

Lau Mei-yin Chairman

Hong Kong, 21st November, 2019

### 班利仕會計師事務所有限公司 BENTLEYS C.P.A. COMPANY LIMITED

Unit 2104, 21/F, Global Gateway Tower, 63 Wing Hong Street, Cheung Sha Wan, Kowloon, Hong Kong 香港九龍長沙灣永康街 63 號 Global Gateway Tower 21樓2104室
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INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF
FAIR TRADE HONG KONG FOUNDATION LIMITED
(Incorporated in Hong Kong with liability limited by guarantee)

### **Opinion**

We have audited the financial statements of Fair Trade Hong Kong Foundation Limited ("the Foundation") set out on pages 7 to 16, which comprise the statement of financial position as at 31st March, 2019, and the income and expenditure account, statement of changes in accumulated fund and statement of cash flows for the year ended 31st March, 2019, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the financial statements give a true and fair view of the financial position of the at 31st March, 2019 and of its surplus flows for and cash the vear Hong ("HKFRSs") issued accordance with Kong **Financial** Reporting Standards the Institute of Certified **Public** ("HKICPA") Hong Kong Accountants properly been prepared in compliance with the Hong Kong Companies Ordinance.

### **Basis for Opinion**

We conducted our audit in accordance with Hong Kong Standards on Auditing ("HKSAs") issued by the HKICPA. Our responsibilities under those standards are further described in the Auditor's Responsibilities for Audit of the Financial Statements section of our report. We are independent the of the Foundation accordance with the HKICPA's Code of Ethics for Professional Accountants in ("the Code"), and have fulfilled our other ethical responsibilities in accordance with the Code. we We believe that the audit evidence we have obtained is sufficient and appropriate to basis for our opinion.

#### Other Information

The directors are responsible for the other information. The other information comprises the information included in the directors' report set out on pages 1 to 3 and detailed income and expenditure account set out on page 17, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read information and, in doing consider whether the other information is materially SO. knowledge obtained in the audit or otherwise with the financial statements or our materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

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### 班利仕會計師事務所有限公司 BENTLEYS C.P.A. COMPANY LIMITED

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INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF
FAIR TRADE HONG KONG FOUNDATION LIMITED
(Incorporated in Hong Kong with liability limited by guarantee)

### Responsibilities of Directors for the Financial Statements

The directors are responsible for the preparation of financial statements that give a with HKFRSs issued accordance by the HKICPA and the Hong Kong Companies and for such internal control as the directors determine is necessary enable preparation of financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the Foundation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Foundation or to cease operations, or has no realistic alternative but to do so.

### Auditor's Responsibilities for the Audit of the Financial Statements

Our responsibility is to express an opinion on these financial statements based on our audit and to report our opinion solely to you, as a body, in accordance with section 405 of the Hong Kong Companies Ordinance (Cap. 622) and for no other purpose. We do not assume responsibility towards or accept liability to any other person for the contents of this report. Our objectives are obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with HKSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with HKSAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.





### 班利仕會計師事務所有限公司 BENTLEYS C.P.A. COMPANY LIMITED

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INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF
FAIR TRADE HONG KONG FOUNDATION LIMITED
(Incorporated in Hong Kong with liability limited by guarantee)

### Auditor's Responsibilities for the Audit of the Financial Statements (Cont'd)

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Foundation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Foundation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Bentleys

Bentleys C.P.A. Company Limited Certified Public Accountants Hong Kong, 21st November, 2019 Lam Wing Yi, Jerry, Certificate number P01522

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# FAIR TRADE HONG KONG FOUNDATION LIMITED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

	Note	2019 HK\$	2018 HK\$
REVENUE	3	111,287	668,256
COST OF ACTIVITIES	9	(3,355)	(240,831)
		107,932	427,425
OTHER REVENUE	3	7,929	2,333
OPERATING EXPENSES		(29,153)	(106,416)
SURPLUS FOR THE YEAR	4	86,708	323,342

# FAIR TRADE HONG KONG FOUNDATION LIMITED STATEMENT OF FINANCIAL POSITION AS AT 31ST MARCH, 2019

	Note	2019 HK\$	2018 HK\$
CURRENT ASSET Cash at bank		372,789	586,475
CURRENT LIABILITY Accrued expenses and other payables NET CURRENT (LIABILITIES)/ASSETS		(406,000)	(336,915) 249,560
Representing:			
GENERAL FUND OTHER FUND (DEFICIT)	6	845,170 (878,381) (33,211)	758,462 (508,902) 249,560

Approved by the Board of Directors on 21st November, 2019.

Lau Mei-yin Chairman Li Yiu Shing, Delton

Treasurer

# FAIR TRADE HONG KONG FOUNDATION LIMITED STATEMENT OF CHANGES IN ACCUMULATED FUND FOR THE YEAR ENDED 31ST MARCH, 2019

	General Fund HK\$	Other Fund (Deficit) HK\$	Total HK\$
Balance as at 1.4.2017	435,120	(76,946)	358,174
Surplus for the year	323,342	-	323,342
Net fund used		(431,956)	(431,956)
Balance as at 31.3.2018	758,462	(508,902)	249,560
Balance as at 1.4.2018	758,462	(508,902)	249,560
Surplus for the year	86,708	-	86,708
Net fund used		(369,479)	(369,479)
Balance as at 31.3.2019	845,170	(878,381)	(33,211)

# FAIR TRADE HONG KONG FOUNDATION LIMITED STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31ST MARCH, 2019

Cash flows from operating activities	2019 HK\$	2018 HK\$
Surplus for the year	86,708	323,342
Operating surplus before changes in working capital	86,708	323,342
Decrease in rental deposits	-	5,800
Increase in accrued expenses and other payables	69,085	320,203
Net cash generated from operating activities	155,793	649,345
Cash flows from financing activities		
Net funds used	(369,479)	(431,956)
Net (decrease)/increase in cash and cash equivalents	(213,686)	217,389
Cash and cash equivalents at beginning of the year	586,475	369,086
Cash and cash equivalents at end of the year	372,789	586,475
Analysis of balance of cash and cash equivalents		
Cash at bank	372,789	586,475

#### **GENERAL INFORMATION**

Fair Trade Hong Kong Foundation Limited is the Foundation incorporated in Hong Kong with limited by guarantee and without share capital. The liability of individual members is limited by guarantee not exceeding an amount of HK\$10 for each member.

The address of its registered office is Dream Impact, Unit C, 4/F., 760 Cheung Sha Wan Road, Cheung Sha Wan, Kowloon.

The principal activities of the Foundation during the year were organized a number of activities to raise awareness of Fair Trade and enhance the demand for Fair Trade.

### 1. APPLICATION OF NEW AND AMENDED HONG KONG FINANCIAL REPORTING STANDARDS ("HKFRSs")

In the current year, the Foundation has applied the following new or amended standards, amendments and interpretations ("new HKFRSs") issued by the Hong Kong Institute of Certified Public Accountants ("HKICPA") that are effective for the accounting period beginning on 1st January, 2019.

Amendments to HKFRS	Annual improvements to HKFRSs 2015-2017 Cycle
HKAS 19 (Amendments)	Plan Amendment, Curtailment or Settlement
HKAS 28 (Amendments)	Long-term Interests in Associates and Joint Ventures
HKAS 40 (Amendments)	Transfers of Investment Property
HKFRS 2 (Amendments)	Classification and Measurement of Share-based
	Payment Transactions
HKFRS 4 (Amendments)	Applying HKFRS 9 Financial Instruments with HKFRS 4
	Insurance Contracts
HKFRS 9	Financial Instruments
HKFRS 9 (Amendments)	Prepayment Features with Negative Compensation
HKFRS 15	Revenue from Contracts with Customers
HKFRS 15 (Amendments)	Clarifications to HKFRS 15
HKFRS 16	Leases
HK(IFRIC)-Int 22	Foreign Currency Transactions and Advance Consideration
HK(IFRIC)-Int 23	Uncertainty over Income Tax Treatments

The adoption of the new and amended HKFRSs had no material effect on the financial statements of the Foundation for the current or prior accounting periods.

### New and amended HKFRSs in issue but not yet effective

The Foundation has not early applied the following new and amended Standards and Interpretations that have been issued but are not yet effective:

### 1. APPLICATION OF NEW AND AMENDED HONG KONG FINANCIAL REPORTING STANDARDS ("HKFRSs") (CONT'D)

Conceptual Framework for

Revised Conceptual Framework for Financial Reporting <sup>1</sup>

Financial Reporting 2018

HKFRS 17

Insurance Contracts<sup>2</sup>

Amendments to HKFRS 10 and

Sale or Contribution of Assets between an Investor and its

HKAS 28 Associate or Joint Venture <sup>3</sup>

The directors of the Foundation anticipate that the application of the other new and amended standards, amendments and interpretations will have no material impact on the financial statements.

#### 2. STATEMENT OF COMPLIANCE

The Foundation's financial statements have been prepared in accordance with all applicable Hong Kong Financial Reporting Standards (HKFRSs), which includes all applicable individual Hong Kong Financial Reporting Standards, Hong Kong Accounting Standards (HKASs) and Interpretations issued by the Hong Kong Institute of Certified Public Accounts (HKICPA), accounting principles generally accepted in Hong Kong, These financial statements also comply with the applicable requirements of the Hong Kong Companies Ordinance. A summary of the significant accounting policies adopted by the Foundation is set out in note 3.

The HKICPA has issued certain new and amended HKFRSs that are first effective or available for early adoption for the current accounting period of the Foundation. Note 3 provides information on any changes in accounting policies resulting from initial application of these developments. The adoption of these new and amended HKFRSs did not result in significant changes to the Foundation's accounting policies applied in these financial statements for the years presented. The Foundation has not applied any new standard or interpretation that is not yet effective for the current accounting period.

The preparation of financial statements in conformity with HKFRSs requires the use of certain key assumptions and estimates. It also requires the directors to exercise its judgements in the process of applying the accounting policies. The areas involving critical judgements and areas where assumptions and estimates are significant to these financial statements to the financial statements.

### 3. SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of preparation of the financial statements

These financial statements have been prepared under the historical cost convention.

<sup>&</sup>lt;sup>1</sup>Effective for annual periods beginning on or after 1st January, 2020.

<sup>&</sup>lt;sup>2</sup>Effective for annual periods beginning on or after 1st January, 2021.

<sup>&</sup>lt;sup>3</sup>Effective for annual periods beginning on or after a date to be determined by the IASB.

### 3. SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

### (b) Revenue recognition

Revenue is recognised when it is probable that the economic benefits will flow to the Foundation and when the revenue can be measured reliably, on the following base:

Donations received are recognised when donation received.

Partnership fee is recognized when the fee is payable to that partnership year.

Bank interest income is recognised on receipt basis.

### (c) Taxation

Provision for taxation is not required as the Foundation has been exempted from Hong Kong Profits Tax under Section 88 of the Inland Revenue Ordinance.

### (d) Project expenditure

Project expenditure is expensed in the year in which it is incurred.

### (e) Employee benefits

Obligations for contributions to defined contribution retirement plans, including contributions payable under the Hong Kong Mandatory Provident Fund Schemes Ordinance, are recognised as an expenditure in the income and expenditure account.

### (f) Cash and cash equivalents

Cash and cash equivalents comprise cash at bank that are readily convertible into known amounts of cash and which are subject to an insignificant risks of changes in value, having been within three months of maturity at acquisition.

### 3. REVENUE

The principal activities of the Foundation during the year were organized a number of activities to raise awareness of Fair Trade and enhance the demand for Fair Trade products in the community.

The amount of revenue recognised during the year is as follows:

	2019	2018
	HK\$	HK\$
REVENUE		
Sponsorship and donation	10,803	378,887
Income from activities	100,484	289,369
	111,287	668,256
OTHER REVENUE		
Bank interest income	29	1
Sundry income	7,900	2,332
	7,929	2,333
	119,216	670,589

### 4. SURPLUS FOR THE YEAR

Surplus for the year is arrived at after charging the following:

	2019 HK\$	2018 HK\$
Auditors' remuneration		
- Other fund	4,000	5,000
Cost of activities	3,355	240,831
Other staff costs		
- Salaries and allowances	_	63,935
- Mandatory provident fund	-	1,300
Operating lease charge for land and building	8,000	29,800

### 5. DIRECTORS' EMOLUMENTS

None of the directors received any emoluments for the year. (2018: Nil)

### 6. OTHER FUND (DEFICIT)

	Strategic plan HK\$	FT Marketing organisation HK\$	Bring FT to your school fund 2014-2015 HK\$	Bring FT to your school fund 2016-2018 HK\$
Balance as at 1.4.2017	13,392	(185,722)	(8,900)	65,178
Fund raised	549,097	16,256	-	272,310
Fund expenditure	(837,398)	(134,486)		(277,460)
Balance as at 31.3.2018	(274,909)	(303,952)	(8,900)	60,028
Balance as at 1.4.2018	(274,909)	(303,952)	(8,900)	60,028
Fund raised	861,662	268,966	-	15,600
Fund expenditure	(1,628,594)	(43,826)	· -	(71,512)
Balance as at 31.3.2019	(1,041,841)	(78,812)	(8,900)	4,116
	Jockey Club Fair Trade School Award Scheme HK\$	Macau education HK\$	ECF HK\$	Total HK\$
Balance as at 1.4.2017	(96,074)	135,180	-	(76,946)
Fund raised	453,886 *	42,000	-	1,333,549
Fund expenditure	(507,252)	(8,909)	<u> </u>	(1,765,505)
Balance as at 31.3.2018	(149,440)	168,271		(508,902)
Balance as at 1.4.2018	(149,440)	168,271	-	(508,902)
Fund raised	551,413 *	-	416,803	2,114,444
Fund expenditure	(600,335)		(139,656)	(2,483,923)
Balance as at 31.3.2019	(198,362)	168,271	277,147	(878,381)

<sup>\*</sup> Charitable donations received from The Hong Kong Jockey Club Charities Trust during the year amounted to HK\$551,413 (2018: HK\$451,354).

### 7. OPERATING LEASES COMMITMENTS

At 31st March, 2019, the total future minimum lease payments under non-cancellable operating leases are payable as follows:

	2019 HK\$	2018 HK\$
Within one year	<u> </u>	30,000

### 8. FINANCIAL RISK MANAGEMENT

The Foundation's activities do not expose it to any significant financial risk.

### 9. LIMITED BY GUARANTEE

The Foundation is limited by guarantee and does not have a share capital.

# FAIR TRADE HONG KONG FOUNDATION LIMITED DETAILED INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

(For management information purposes only)

		2019 HK\$	2018 HK\$
REVEN	NUE		
	Sponsorship and donation	10,803	378,887
	Income from activities	100,484	289,369
		111,287	668,256
LESS:	COST OF ACTIVITIES		
	Activity expenses	3,355	240,831
		107,932	427,425
ОТНЕК	R REVENUE		
	Bank interest income	29	1
	Sundry income	7,900	2,332
		115,861	429,758
LESS:	EXPENDITURE		
	Advertising	150	-
	Bank charges	1,703	270
	Mandatory provident fund	-	1,300
	Medical allowance	-	717
	Rental fee	8,000	29,800
	Salaries and allowances Sundry expenses	10 200	63,935
	Sundry expenses	19,300	10,394
		29,153	106,416
SURPL	US FOR THE YEAR	86,708	323,342